

Funò di Argelato (BO), June 2011

To: Exhibitor  
Fitter

To the attention of the Employer

To the attention of the HSM (Health and Safety Manager)

**Re: Work safety and mandatory requirements**

Dear Company,

Today more than ever, work safety is a fundamental, inevitable requirement that everyone must consider a priority.

We intend to achieve a high level of safety in every phase of the production process, even when certain processes are entrusted to outside companies.

We are sure you will agree with this position and that our mutual desire to improve accident prevention and protect persons involved in the production process is managed rapidly and given priority over any other requirements.

As you are certainly aware, both undertakings and artisans or workers must meet the principal work safety requirements from the very first day of business.

To facilitate Made Eventi Srl's alignment with its business partners in complete accordance with current regulations and the requirements for which we are responsible, we ask you to please confirm that you are in full compliance with your legal obligations regarding work health and safety.

# ATTACHMENT 1

COMPLETE AND SEND THE FOLLOWING DOCUMENTS TO

**Made Eventi Srl**  
**Via della Moscova, 7**  
**20121 Milano**  
**info@madeexpo.it**

- Declaration regarding safety coordination (attached)
- DUVRI (D.Lgs 81/08 art. 26), i.e. interference risk assessment report (attached: supplementary circular to the provisions of Fiera di Milano's Technical Regulations especially from page 46 and from page 58)
- Recent standard certificate of incorporation (to be requested from your accountant or chamber of commerce)
- Recent DURC (insurance and tax compliance certificate), in order to qualify suppliers, to be requested from your accountant or labor consultant, or else request it directly online from INPS at [www.inps.it](http://www.inps.it) or from INAIL at [www.inail.it](http://www.inail.it) or from the single information point at [www.sportellounicoprevidenziale.it](http://www.sportellounicoprevidenziale.it)) or a foreign documentation that guarantees insurance and tax compliance.
- Copy of the letter appointing the HSM, duly countersigned for acceptance
- Copy of HSM certificates of training

**On your letterhead**

ATT

ACHMENT 1

**DECLARATION FOR THE COORDINATION OF SAFETY  
AND QUALIFICATION OF THE COMPANY**

To: Made Eventi Srl  
cc.: Safety coordination office

With regard to the commissioned work, the undersigned [REDACTED], acting as the legal representative and employer of the undertaking called [REDACTED], with registered headquarters in [REDACTED] and operating headquarters in [REDACTED], aware of the fact that false information will give Made Eventi Srl the right to terminate the tender contract and charge the undersigned for any costs, losses and penalties

DECLARES

pursuant to Presidential Decree no. 445 of December 28, 2000

- that it has received detailed, adequate and sufficient information from Made Eventi Srl regarding the specific risks in the environment where the work in question will be performed, including through the document called "Attachment 2" delivered to us
- that it has effectively provided the cooperation necessary to implement measures to prevent and protect against work risks and occupational injuries related to the tender agreement
- that it has coordinated all protection and prevention measures regarding risks to which workers are exposed, by means of appropriate and adequate reciprocal information aimed at eliminating interference risks (that is, risks which arise when multiple contractors are operating in the same work place)
- that it has received a copy of the interference risk assessment report (DUVRI) and fully agrees with its contents
- that all its personnel has been legally hired, in compliance with all current provisions of labor law and according to the proper contractual, wage, social security, and social welfare position, and declares that the [REDACTED] collective bargaining contract is applicable
- that in the event sub-contractors are used, provided this is expressly authorized by the principal Made Eventi Srl, the qualification and coordination protocol imposed by Art. 26 of Leg. Decree 81/08 (supplemented and amended by the Legislative Decree 106/09) shall be applicable: the contractor shall send the subcontractors a copy of this document, appropriately personalized, and request them to return it along with the required documents, and shall send a complete copy of the subcontractor coordination files to Made Eventi Srl
- that it has attached a copy of its registration with the chamber of commerce to this document
- that it has attached a copy of the DURC (insurance and tax compliance certificate) to this document and undertakes to send an updated copy to MADE EVENTI SRL each month for the entire duration of the business relationship
- that it has the technical and professional skills necessary to perform the work entrusted to it and has already completed at least three jobs which are similar to this one in terms of type and size
- that each worker employed in the job is expert and qualified to perform his tasks, possesses adequate information, training and education in the use of the machinery and equipment employed, and is familiar with his specific job risks, the locations where he must work, and the procedures for coordinating and reducing interference related to tender contract management; in particular, all workers have already received training and education on the following risks: use of work equipment, use of ladders, work sites, safety signs, manual handling of loads, proper use of hazardous substances and preparations, electrical risks, risks caused by noise and vibrations, how to manage emergencies, electrical and electromagnetic risks, and how to handle all emergency situations
- that the personnel used in the tender contract can speak and read Italian and can read and understand signs, especially safety signs
- that a competent physician has determined that each employee is fit to perform his assigned duties, where this is required by current law
- that all machinery, equipment, or temporary structures utilized in the tender contract comply

with the requirements of Legislative Decree 81/08

- that a 16 point safety form will be provided to Made Eventi Srl in advance for each chemical substance utilized in performing the tender contract
- that the workers used in the tender contract have been provided with the following personal protective devices:

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- that it has performed a risk evaluation of the work site, and has complied with the obligations of law regarding accident prevention and work safety (such as Legislative Decree 81/08), with particular reference to the activity involved in the tender contract
  - that said risk evaluation has produced the following conclusions: all risks have been effectively reduced or eliminated and there are no remaining risks, either for the workers employed by the undersigned or for third parties present on the work site for any reason
  - that the Prevention and Protection Service (H&S) has been activated and the HSM 's tasks have been entrusted to [REDACTED] (tel. [REDACTED]), who meets the requirements of law to perform this assignment
  - that a copy of the letter appointing the HSM has been attached, along with the certifications of the training which qualifies him to act as HSM
  - that the worker representative is Mr. [REDACTED], who is sufficiently qualified
  - that emergency and first aid management teams have been organized and trained
  - that the following equipment is located at the work sites and in the mobile operating units and has undergone proper maintenance: a sufficient number of fire extinguishers, first aid kit, means of outside communication for emergency calls, and anything required by coordination rules and procedures and the interference risk assessment report (DUVRI)
  - that it has signed a third party liability and employer's liability insurance policy with the company [REDACTED], with a limit of liability of [REDACTED], to cover the tender contract activities
  - that it has obtained the disclosure on handling personal information from Made Eventi Srl's website and consents to the processing indicated therein
  - that the single employment ledger is available at corporate headquarters; this document shall be provided to Made Eventi Srl whenever requested, in a timely manner and at no charge
  - that it is not subject to any suspensions or prohibitions of activity pursuant to Art. 14 of Legislative Decree 81/08
  - that it accepts audits to verify the above statements, to be performed by Made Eventi Srl officials or its consultants appointed for this purpose, and guarantees free access to all company administrative documents

Attachments:

- Recent certificates of the National Business Register: details of the company registration with competent authorities
- Recent insurance and tax compliance certificate (DURC)
- Interference risk assessment report (DUVRI)
- Copy of appointment of the HSM
- Copy of certificates of training qualifying the HSM

Place [REDACTED] Date [REDACTED]

The legal representative  
(stamp and signature)